

GREATER MANCHESTER INTEGRATED TRANSPORT AUTHORITY**REPORT FOR INFORMATION**

COMMITTEE: Bus Network and GMPTE Services
DATE: 7th August 2009
SUBJECT: Bus Shelter Programme Update
REPORT OF: Interim Bus and Rail Director, GMPTE

PURPOSE OF REPORT

To update the Committee on the provision of passenger shelters throughout Greater Manchester, and provide and update in respect of associated issues.

RECOMMENDATIONS

The Committee is recommended to:-

1. note the contents of this report in respect of the number of shelters provided throughout Greater Manchester and resulting maintenance/cleaning liabilities;
2. note progress made in discharging the shelter register;
3. note the progress made to date in respect of retendering the shelter contract ; and
4. note the work undertaken by officers in respect of conducting surveys of bus stops throughout Greater Manchester.

BACKGROUND DOCUMENTS

Report to Bus Shelters Committee – 12 December 2008
27 March 2009

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1. Executive Summary

- 1.1 Currently 4368 shelters are provided at 12,367 bus stops throughout Greater Manchester. It is considered that through delivery of the shelter programme, shelters have now been provided at the vast majority of popular stops across the conurbation and emphasis is now placed on maintaining current levels. However, it is estimated that a further 30 shelters will be provided during this financial year. Budget provisions have been included within GMITA/PTE's 2009/10 Minor Works Capital Programme.
- 1.2 Work is currently underway in respect of conducting surveys of all bus stops throughout the conurbation to establish the percentage of stops that are inaccessible and will require adaptation to comply with Public Service Vehicle Accessibility Regulations (2000) by 2017.

2. Introduction

- 2.1 The purpose of this report is to update Members of the Committee on the provision of passenger shelters throughout Greater Manchester, and provide and update in respect of associated issues

3. Provision of Shelters

- 3.1 Formal contracts were entered into in June 1990 with J C Decaux to provide, install, clean and maintain bus shelters on behalf of the GMPTE. The contract places an obligation on JC Decaux for the supply of 1500 advertisement shelters and 2000 non advertisement shelters. In addition to this supplementary smaller agreements have been made for the supply of additional shelters. These agreements are financed by J C Decaux collecting the advertisement revenue from the shelters provided which in turn also provides an annual contribution to GMPTE.
- 3.2 Following the identification of the need for supplementary shelters, in addition to the J C Decaux agreement, in August 2004 formal contracts were entered into with two suppliers (Queensbury Shelters Ltd and Trueform Engineering Ltd) to provide and install up to 2,000 shelters over a five year period to meet the needs of all previous requests, specific initiatives and the remaining deferred shelters.
- 3.3 Members are requested to note that, in accordance with contractual obligations, all newly identified sites are offered to J C Decaux as potential locations. Only when the site has been refused by J C Decaux is a non-advertisement shelter installed.

3.4 Currently 4368 shelters are provided at 12,367 bus stops throughout Greater Manchester. Of these, 3577 are provided via the contract with J C Decaux whilst the remaining 791 are GMPTE owned non-advertisement shelters, comprising 456 at QBC locations and 335 at additional requested locations/deferred shelter sites.

3.5 A breakdown of the shelters installed per district is as follows:

	<u>Bus Stops/ District</u>	<u>PTE</u>	<u>JCD</u>
Bolton	1390	48	316
Bury	896	41	241
Manchester	2111	179	853
Oldham	1093	67	287
Rochdale	1083	95	271
Salford	1020	21	390
Stockport	1185	89	343
Tameside	1179	82	267
Trafford	919	79	282
Wigan	1491	90	327

4. Maintenance and Cleaning Liability

4.1 Under current agreements in place as agreed by members of the GMPTA in November 2005 following a competitive tendering process, suppliers are responsible for maintaining the shelters they have installed, with each contractor required to attend all reported incidents within 48 hours. To ensure the quality of the service a daily record of shelters repaired is compiled to monitor response time. In addition a 10% check of all facilities cleaned is carried out on a monthly basis.

4.2 Both contractors are monitored on repair response times to ensure an effective service. In addition to this, the levels of shelter damage are monitored. If a shelter is encountering a high level of damage this is addressed by replacing the glazing with either solid glass, reinforced plastic panels or clear polycarbonate sheets.

4.3 With regard to the cleaning of PTE owned shelters, which fall within the Executive's ownership, contracts have been agreed for a 3 year period due to end in January 2012. The agreement requires the contractor to clean all shelters on a fortnightly programme and all grade one facilities on a daily basis. To ensure the quality of the service a daily record of shelters cleaned is carried out with repair reporting of any damage. In addition a 10% check of all facilities cleaned is carried out on a monthly basis.

5. Shelter Register

- 5.1 The Executive's Route Equipment function are continuing to receive and process requests for additional shelters, however, upon completion of the GMITA bus shelter programme in March 2009 officers have not been proactively identifying new sites. It is considered that through delivery of the shelter programme shelters have now been provided at the majority of popular stops across the conurbation and emphasis is now placed on maintaining current levels.
- 5.2 As previously reported, the 'shelter register' has been re-established where all requests are logged and tracked through the four stages of the process. To date a total number of 48 active requests have been logged, a summary of which, per district, is as follows:

District	Total number of Non-QBC shelter requests in progress	Total Number of QBC (or other similar initiatives) shelter requests in progress	Sites passed by Shelter Committee/Consultations complete/Shelters on order
Bolton	5	0	2
Bury	1	0	0
Manchester	7	1	7
Oldham	1	0	0
Rochdale	0	2	0
Salford	1	0	1
Stockport	0	5	0
Tameside	5	0	0
Trafford	4	0	1
Wigan	2	2	1
Totals	26	10	12

Full details of the shelter register identifying the status of all the requests is attached (Appendix A).

- 5.3 Taking into consideration those that meet the criteria in respect of patronage and additional other ad hoc schemes such as section 106 planning requirements or private developers additional funding provided, it is estimated that a further 30 shelters will be provided, during this financial year. Budget provisions have been included within GMITA/PTE's 2009/10 Minor Works Capital Programme.

6.0 Contractual Arrangements

- 6.1 In respect to arrangements available to deliver additional shelters beyond the shelter programme, the contracts with both Queensbury and Trueform expired in April 2009. However, the existing contracts in place with both suppliers have been extended for a further nine months. Adopting this approach has enabled officers to understand the needs and policies of the GMITA/PTE and future requirements in respect of Bus Shelters.
- 6.2 It is proposed to adopt the same procurement strategy as from the previous tender process for the supply of shelters. A review of the contracts awarded to deliver the shelter programme, concluded that the process adopted provided both good technical and cost evaluation.
- 6.3 In accordance with EU Procurement Procedures an advertisement was placed in the European Journal inviting suppliers to apply to be considered to tender. In accordance with the process all interested parties were acknowledged and issued with a pre qualification questionnaire to complete. Completed questionnaires were received, evaluated and a tender list of suppliers established. Tenders were issued during late July, with tender returns programmed for the end of August.
- 6.4 As part of the tender process manufacturers are required to present costs for a range of configurations, in terms of dimensions and designs. Furthermore they will be invited to identify costed options for alternative features, for example the use of mid rails, translucent roofing and alternative wall panels to glass.
- 6.5 Following submission of the tender packages, a financial and technical appraisal will be conducted covering aspects of design, maintenance and accessibility. During the tender evaluation and analysis stage consultation will be carried out with members of this committee and local user groups.
- 6.6 A further report in this regard, will be submitted to the meeting of the committee in November 2009.

7.0 Bus Stop Surveys

- 7.1 In accordance to the DfT's Public Service Vehicle Accessibility Regulations (PSVAR) (2000), *"potential passengers will be unlikely to travel if the built environment and transport infrastructure are not equally accessible to them"*. This recommends a minimum kerb height of 125mm at bus stops, shelter and seating for waiting passengers, the display of information and enforcement against the obstruction of bus stops by other vehicles. All buses need to comply with PSVAR by 2015 to 2017, depending on vehicle type. Once all vehicles meet these standards,

there will be increased pressure on the built environment to support these services.

7.2 Currently around 2000 bus stops have been upgraded as part of the QBC programme. Around 500 stops have been upgraded in Wigan as part of the TIF and SWIEDZ (South Wigan and Ince Economic Development Zone) packages and around 300 in Bolton as part of their TIF package. Other upgrades have been progressed as part of planning applications and other schemes (such as SEMMMS minor).

7.3 Officers of the PTE are currently undertaking a survey of all bus stops, of which there are 12,259 in Greater Manchester. Information gained from the survey will quantify the number of bus stops where additional measures are needed, to comply with the above regulation. Once the gap analysis has been undertaken, a report of the findings on a district by district basis is to be submitted to Greater Manchester Association of District Engineers (GMADE) and an update will be presented to this Committee by the end of year.

8. Recommendations

8.1 A full set of recommendations appears at the front of this report.

Michael Renshaw
Interim Bus and Rail Director

APPENDIX A

Appendix A - Bus Shelter Register (as at 29 July 2009)

Stage 1 – New Requests						
Stop Ref	Main Road	District	Patronage Survey Count	Presented to Committee	Consultation Complete	Shelter Ordered
WA2198/ WA2199	Bolton Road	Bolton	To be ordered	No	No	No
EH3938	Foundry Street	Tameside	To be ordered	No	No	No
WK0492/ WK0300	Upholland Road	Wigan	To be ordered	No	No	No

Stage 2 - Patronage Complete/ Committee approval needed						
Stop Ref	Main Road	District	Patronage Survey Count	Presented to Committee	Consultation Complete	Shelter Ordered
WA0818	Green Way	Bolton	10	August 2009	No	No
WA0817	Green Way	Bolton	15	August 2009	No	No
SB1575	Yew Tree Road	Manchester	42	August 2009	No	No
SB1576	Yew Tree Road	Manchester	245	August 2009	No	No
NF2874	Peel Green Road	Salford	0	August 2009	No	No
EH0865	Kings Road	Tameside	19	August 2009	No	No
EH3954	Wordsworth Crescent	Tameside	19	August 2009	No	No

Stage 3 - Committee complete/Awaiting Site Visit						
Stop Ref	Main Road	District	Patronage Survey Count	Presented to Sub-committee	Consultation Complete	Shelter Ordered
WA1659	Deane Road	Bolton	47	March 2009	Site visit 21/7/09- GMP approval required	No
SJ4734	Springfield Road	Trafford	157	December 2008	Site visit complete, awaiting GMP approval	No

Stage 4 – Site Visit Complete, awaiting 3rd Party input/agreement						
Stop Ref	Main Road	District	Patronage Survey Count	Presented to Sub-committee	Consultation Complete	Shelter Ordered
NC4242	Lowther Road	Bury	62	December 2007	Yes	No- on hold until 2010 due to development
EB1176	Charlestown Road	Manchester	87	August 2007	Yes - part of a road safety scheme, stop requires relocation	No
SB1513	Hospital Road	Manchester	122	March 2009	Liaising with Hospital re. Land for shelter.	No
SB1258	King Street	Manchester	156	August 2007	Awaiting City Centre Review	No
SB1281	Spring Gardens	Manchester	688	March 2008	Yes	On Hold
NB0285	Victoria Street	Manchester	85	December 2007	Awaiting City Centre Review	No
ED1230	King Street	Oldham		December 2008	Site not suitable - reviewing possible site opposite	No
EH3674	Fairfield Street	Tameside	150	March 2007	Liaising with New Charter Housing re. Land for shelter.	No
EH3558	Manchester Road	Tameside	138	December 2008	Part of the Metrolink Route Strategy	No
SJ0363	Manor Avenue	Trafford	68	December 2008	No- awaiting highway improve-ment works	No
SJ4730	School Road	Trafford		Site on bridge-technical investigation required.	No	No
SJ0178	Wharfside Way	Trafford	44	December 2007	Awaiting Trafford MBC info on match day licences	No

Stage 5 - Decisions made/pending						
Stop Ref	Main Road	District	Patronage Survey Count	Presented to Sub-committee	Consultation Complete	Shelter Ordered
WA1737	Chorley New Road	Bolton	157	December 2008	Yes	Awaiting approval
WA4241	Highfield Rd	Bolton	40	August 2008	Yes	Yes
NB0416	Corporation Street/Urbanis	Manchester	1529	August 2008	Yes	Yes
EB1779	Hollinwood Avenue	Manchester	60	September 2006	Yes	Yes
EB2036	Hollinwood Avenue	Manchester	77	September 2006	Yes	Yes
EB2206	Moston Lane	Manchester	246	December 2007	Yes	Awaiting approval
SB1292	Portway	Manchester	70	March 2009	Yes	Yes
SB1461	Royle Green Road	Manchester	84	December 2008	Yes	Yes
NB4079	Waterloo Road	Manchester	77	December 2008	Yes	Yes
WF4047	Cleggs Lane	Salford	51	August 2008	Yes – Awaiting ratification from Committee (07/08/09)	No
SJ1510	Kings Road	Trafford	54	December 2007	Yes	Yes
WK3271	Broadway	Wigan	46	August 2008	Yes	No- awaiting platform construction by Wigan MBC

QBC sites and other initiatives						
Stop Ref	Main Road	District	Patronage Survey Count	Presented to Sub-committee	Consultation Complete	Shelter Ordered
SB3242	Wilbraham Road	Manchester	QBC	n/a	Due August 09	No
NE3579	Argyle Street	Rochdale	QBC	n/a	Due August 09	No
NE1239	Whitworth Road	Rochdale	QBC	n/a	Due August 09	No

Developer Funding						
SG3923	Broadstone Road	Stockport	To be ordered	n/a	Yes	No
SG3924	Broadstone Road	Stockport	To be ordered	n/a	Yes	No
SG0648	Broadstone Road	Stockport	To be ordered	n/a	Yes	No
SG3748	Compstall Road	Stockport	To be ordered	n/a	Yes	No
SG4387	Hazelwood Road	Stockport	To be ordered	n/a	Yes	No
New stop	Leigh Sports Village	Wigan		n/a	Awaiting resolution of land ownership issues	No
New stop	Leigh Sports Village	Wigan		n/a	Awaiting resolution of land ownership issues	No